Prepared by Ann Sawyer

Issued March 13, 2024

**EAB MEETING MINUTES – February 21, 2024**

**9-10 am via Zoom**

**ATTENDEES:**

|  |  |
| --- | --- |
| Nancy Allred | Lajuana Smouse |
| Pam Hanna | Susan Smouse |
| Marilyn Kinkel | Sophia Sterling |
| Neva Leigh | Catherine Salam – Board Chair |
| Ann Sawyer | Maxine Yoon – AAMG Coordinator |

Absent:

Marilyn Kinkel

Ann Sawyer

Susan Smouse

1. **Opening Remarks**

**Maxine Yoon**

Meeting called to order.

Maxine asked for a vote on proposed EAB officers.

Chair – Catherine Salam

Vice-Chair – Neva Leigh

Secretary – Ann Sawyer

Nancy Allred made a motion to approve the new officers. Pam Hanna seconded the motion. The motion was unanimously approved.

Maxine congratulated the new officers and thanked them for their service.

**Catherine Salam**

Catherine introduced herself.

She was a member of the 2006 class of Master Gardeners. She was the team leader of the Ask a Master Gardener Plant Clinic in Severna Park for 6 years.   Catherine works on the Compost Demo & Native Plant Gardens at QW Park. The last 3 years she was a Co-Chair of the Chase Home Garden project which was discontinued this year.

Catherine asked about possible changes to the meeting time. The group decided to change the meeting time to 9:15 and finish at 10:15. Most of the EAB members want to continue zoom on a regular basis because of the convenience. Hybrid meetings were discussed for those who want to get together at the Dairy Farm. Maxine will need to purchase special equipment for that which she is planning to do. There is interest in an occasional in person meeting.

1. **Approval of January 17, 2024 Minutes**

Nancy Allerd made the motion. Pam Hanna was the second. The minutes were unanimously approved.

**III> Coordinator Report (Maxine Yoon)**

* **Project Showcase**

Everyone thought the event went well. Next year Maxine would like a separate sign up for interns interested in visiting the projects. She will also send out an email to all Master Gardeners with the new Master Gardener Brochure and al list of contacts for all projects. At present there is no Intern Coordinator or Mentor Program. Maxine is keeping in contact with new interns.

* **Project Chair Meeting**

1. Fundraising ideas

The project chairs discussed having a plant sale.

1. April Volunteer Appreciation Month Event

This would be a BBQ. Volunteers would receive awards for hours worked but the primary purpose would be to socialize.

1. FF listserv

Pam Hanna will send the FF listserve to Christie. She will try to send Christie the Friday Flash before she leaves for the day but if that is not possible she will send it to Maxine.

1. Sign up sheets for breakout room sessions.
2. Intern Requirement for Project Visits

Interns are required to attend 2 different projects a month in their intern year. Maxine will implement this for the Fall training and onward. She will also organize a sign up at the Project Showcase.

* **Demographic Information Collection**

1. Direct Events

Direct Events are those that include a formal presentation with a designated speaker. We would use the new Demographic Collection Worksheet which will be explained to participants. We will not require participants to complete this and if they choose not to answer the questions, we will not guess about their ethnicity etc.

1. Indirect Events

Indirect Events are those where we meet the general public on an informal basis such as plant clinics or tabling events. For these we collect the number of participants only.

1. Maxine will send out more detailed instructions.

* **Financial Accountable for AAMG Programs**

Work is continuing to make the process better.

* **Mt Cuba Tour Updates**

28 of the 53 tickets have been sold. It was decided to offer the remaining tickets to interns.

* **Master Gardener Training**

The current training is going well but Maxine would like to make some changes for the Fall training. She would like to do the training herself and get her own speakers. She would like to do some labs or other hands on activities. She would also like to make it a hybrid class. It was suggested that at the end of the training the interns email addresses be given to Project Chairs so they can send them announcements about upcoming events.

* **AAMG Social Media**

Maxine will be meeting with Laura Wormuth next week 2/27 to discuss changes to the website. She would like to add a calendar of upcoming events. Maxine will have a 2nd meeting with Laura to discuss making our pamphlets more professional looking.

**III> Coordinator Report (Maxine Yoon)**

* **Train the Trainer MG Presentations**

Maxine has done presentations on Pruning and the Lantern Fly. She will be offering one on a Weed Log.

* **Public Libraries Project – Noreen Krispin**

Noreen Krispin is in the process of submitting a proposal for a new project but it is not ready for review by the EAB Board. Maxine is working with her to revise her application.

1. **EAB Board Liaison Assignments For Projects**

|  |  |
| --- | --- |
| AACo. Fair Flower Show | Neva Leigh |
| Apprentice Gardens at Kinder Farm Park | Sophie Sterling |
| Ask a MG Plant Clinics | Pam Hanna |
| Bates Middle School Garden | Maxine Yoon |
| Bay-Wise | Marily Kinkel (Confirm) |
| Composting and Native Gardens at Quiet Waters Park | Catherine Salam |
| Dairy Farm Native Demonstration Garden | Lajuana Smouse |
| Dairy Farm Vegetable Demonstration Garden | Ann Sawyer (Confirm) |
| Hancock’s Resolution | Neva Leigh |
| Linthicum Walks Native Garden | Nancy Allred |
| Re-Pollinate Ann Arundel Partnership | Sophie Sterling |
| Seed Swap | Neva Leigh |
| South County Senior Center | Ann Sawyer |
| Tawes Demonstration Garden | Pam Hanna |
| Woodland Gardens at Kinder Farm Park | Sophie Sterling |
| Severn River Middle School Garden | Pam Hanna |
| Production Garden at the Dairy Farm | Maxine Yoon |
| Beekeeping at the Dairy Farm | Maxine Yoon |

**IV. Speakers for Monthly Meetings**

* **March 12, 2024: Michael Mostrata Confirmed**

Michael designed American University’s award winning 84-acre campus. He also created an Arboretum that draws University and local community visitors.

* **April 9, 2024: Lori Miller Confirmed**

This project was confirmed. Lori will present on raised bed gardening for people with disabilities.

* **May 14, 2024: Plant Swap Confirmed**
* **June 11, 2024: Project or Yard Visit**

Possibly Howard Eco Words, or Dairy Farm Urban Garden

* **July 9, 2024: Project or Yard Visit**

Possibly Howard Eco Words, or Dairy Farm Urban Garden

* **August 2024: UMD Agricultural Tour and Ice-cream event**

Dave Myers is the host. 5 Hours VMS credit. Tour is confirmed but date to be announced.

* **September 2024: TBA**
* **October 2024: TBA**
* **November 2024: TBA**
* **December 2024: Holiday Party (In Person)**

1. **Project Updates**

No Project Reports

1. **Old Business**

No Old Business

1. **New Business**

No New Business

1. **Adjourn Meeting**

10:03

**Next Meeting is Wednesday, February 20, 2024 at 9am-10am via Zoom**

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**2024 EAB Monthly Meetings – 3rd Wednesday of the month via Zoom, 9:00-10:00 am.**

**2023 AAMG Monthly Meetings – 2nd Tuesday of Month, 7:00-8:30 pm.**